

FACILITIES & MAINTENANCE ASSISTANT

**Bishopton Vets are looking for a maintenance assistant to help keep our premises clean, tidy, and well-maintained. Are you semi-skilled or keen on DIY ?
If so, we would be keen to hear from you.**

We are seeking a proactive and reliable Facilities and Maintenance Assistant to support the upkeep, maintenance, and presentation of our premises across all our sites. This is an excellent opportunity for someone with practical skills, a positive attitude and a willingness to learn. Previous maintenance or DIY experience is beneficial but not essential, as full training will be provided.

The successful candidate will be practical, adaptable, and capable of working independently as well as collaboratively within a team. They will play an important role in ensuring our facilities remain safe, compliant, and well maintained. Full and part-time applicants are welcome.

Key Responsibilities

- Carry out basic maintenance, repair and improvement tasks across our sites.
- Assist with decorating, painting and minor refurbishment projects.
- Conduct routine inspections of buildings, branches and surrounding grounds.
- Maintain the cleanliness, safety and appearance of outdoor areas.
- Move furniture, equipment and supplies as required.
- Identify and report maintenance defects, hazards and health and safety concerns.
- Support external contractors and tradespeople during site visits.
- Follow all health and safety policies, procedures and planned compliance checks.
- Provide on-site assistance to external ICT providers when required.
- Assist with planned preventative maintenance activities and facilities management tasks.
- Travel between sites as required to provide maintenance support.

Location: Based at our Ripon Hospital, with regular travel to other branches. A company vehicle will be provided for business travel.



Employee Benefits:

- Private Health Care insurance
- 31 days holiday (includes 8 Bank Holidays) per annum pro rata.
- The 'People's Pension' pension scheme
- Medical cash plan
- 'Perkbox' perks, rewards and recognition scheme
- Social/Team events throughout the year
- Wellbeing initiatives, including access to an Employee Assistance Programme.
- Cycle to Work scheme
- Electric Vehicle Scheme
- BVRA Registration fee will be paid annually by the Practice.
- Staff pet discount scheme
- 1 paid volunteering day per year

If this is the role for you, please send your CV and cover letter to Sam Milner at careers@bishoptonvets.co.uk. Closing date - 5th October 2026.

Successful candidates will be contacted after the closing date to arrange an interview.

